

## STEERING COMMITTEE

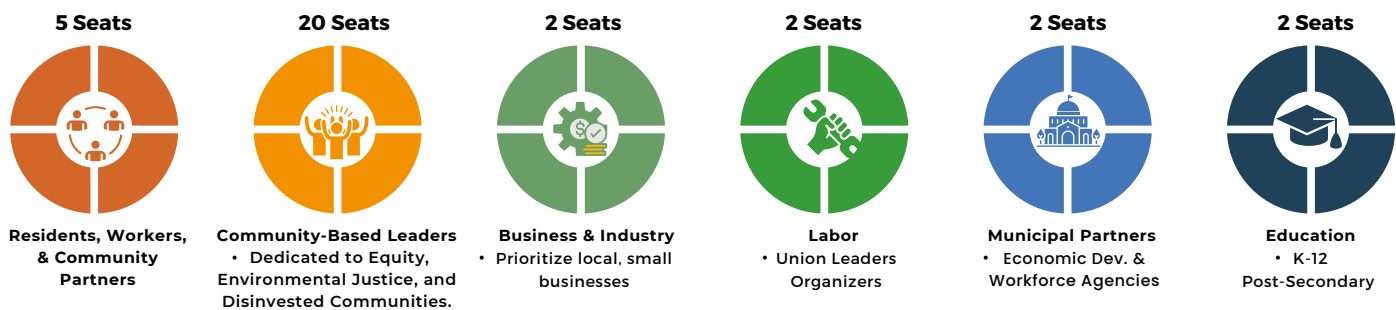
In its role as the validating body, the Steering Committee integrates the feedback and data obtained from the Affinity and Subregional Tables. By utilizing this information, they make informed decisions and offer guidance for the overall process to develop an inclusive regional economic development roadmap for Los Angeles County.

Comprising 33 elected seats, the Steering Committee ensures a significant representation of community-based leaders from disinvested communities, who are deeply connected to grassroots and community-based organizations. A supermajority of the seats on the committee is allocated to these leaders, fostering a strong emphasis on their perspectives and experiences.

A transparent election process will select the membership of the Steering Committee.

## COMMITTEE STRUCTURE

### 33 ELECTED SEATS



The majority of the leadership, comprising 75-80%, is represented by grassroots and community-based organizations.

## REPRESENTATION

- The Steering Committee will comprise a subset of the Affinity and Subregional Table representatives and Hub Leads, additional representatives to ensure the voice of all the required CERF-related stakeholder groups, and selected community members.
  - To serve on the Steering Committee, individuals or organizations must be fully onboarded partners with an executed partnership letter.
  - Members may serve on the Steering Committee and apply for a grant opportunity in the Outreach Hub Structure.
- A transparent process will be used to select the membership of the Steering Committee.
- A supermajority (members of the Governance Committee have advocated for 80% or more) of the seats on the Steering Committee will be dedicated to community-based leaders of disinvested communities, rooted in grassroots and community-based organizations.
  - Priority will be given to leaders of organizations committed to equity, environmental justice, and advocacy for disinvested communities.
- The Stewardship Committee, comprised of the Fiscal Agent and Regional Convener, will have non-voting seats on the Steering Committee.
  - To ensure fairness and prevent favoritism towards funded initiatives, the LA HRTC's accountability model includes a voting clause that prohibits both CCF and LAEDC from exercising voting power on any items introduced by the LA HRTC. This helps maintain unbiased implementation measures and fosters an impartial decision-making process. By excluding voting power for CCF and LAEDC, potential conflicts of interest are avoided, and the integrity of the governance structure is upheld.

## ROLE OF THE STEERING COMMITTEE

- As the validating body, the Steering Committee incorporates the feedback and data received from the Affinity and Subregional Tables. They make informed decisions on items related to the design and implementation of HRTC strategies for the region based on information and guidance from the Affinity and Sub Regional Tables, and governance structure as a whole.
- This committee will be responsible for decisions related to the design and implementation of HRTC strategies for the region. Key designs include Phase 2 Budget Allocation, Goals/Outcomes and Types of Data, Outreach and Engagement Strategy, Regional Strategy (Phase 1), and Economic Development and Transition Roadmap Project Strategies to prioritize implementation projects (Phase 2). These decisions will be informed by data and need analysis, in addition to substantial input from the Affinity and Subregional Tables, Hub Leads, and the Stewardship Committee.
  - Grandfather Clause - All decisions made by the HRTC previous to the establishment of the Steering Committee cannot be overturned by the Steering Committee.

## RESPONSIBILITIES AND COMMITMENTS OF STEERING MEMBERS

### Responsibilities and Commitments include:

1. **Advising on needs and analysis:** Providing guidance and insights based on data analysis to address community/business needs effectively.
2. **Sharing with other community/business members:** Sharing the analyzed data and findings with all HRTC partners and with other members of the community/business to promote transparency and collaboration.
3. **Summarizing ideas/concepts shared by Table Leads:** Summarizing and consolidating the ideas and concepts shared by the leaders of different tables to facilitate a comprehensive understanding of the discussions.
4. **Summarizing ideas/concepts shared by the Stewardship Committee:** Distilling and summarizing the ideas and concepts shared by the Stewardship Committee to ensure clear communication and alignment with the overall goals.
5. **Validating major decisions:** Participating in the decision-making process by validating decisions informed by the Affinity and Subregional Tables, and Hub Leads.
6. **Committing to attending meetings:** Make a commitment to attend meetings regularly to stay engaged and contribute actively to the data analysis discussions.
7. **Reviewing materials/data:** Thoroughly review the relevant materials and data provided for analysis to gain a comprehensive understanding of the process.
8. **Actively attending table convenings to hear firsthand from the community:** Participating actively in table convenings to directly listen and engage with the community members, understanding their perspectives and needs.
9. **Committing to CERF principles to prioritize disadvantaged communities:** Dedication to upholding the principles of the CERF (Community Economic Resilience Fund) to prioritize and address the needs of disadvantaged communities.
10. **Committing to consensus building:** Engaging in consensus building, collaborating with others to reach agreement and alignment on important decisions and actions.
11. **Aiding in the process and contributing to the drafting of the regional economic development roadmap:** Steering members commit to actively contributing to the drafting of the regional economic development roadmap, a crucial Phase 1 deliverable. Commit to providing valuable insights, collaborating with stakeholders, and aligning the roadmap with broader goals of equity and sustainability. Their input will help shape a strategic document that guides economic initiatives and supports overall regional prosperity.
12. **Unpaid Position for Steering Committee Members:** Members of the steering committee commit to serving voluntarily without financial compensation, emphasizing their dedication to the community's well-being.
13. **Recusal from Voting on Conflicted Projects:** Steering committee members commit to recusing themselves from voting on projects in which they, their represented Service Planning Area, their employer, or organizations they consult with have a vested interest. This includes projects involving affiliated entities where the individual or their organization sits on the board, projects with existing partnerships, and projects of organizations with which the individual or their organization have an existing contract. This measure aims to prevent conflicts of interest and uphold the integrity of the approval process for funded strategies and projects.