

CERF LA HRTC Biweekly Partners Meeting Notes

March 10, 2023

Grant Status and Activity Update

- The Contract between our Fiscal agent and the State was officially signed as of March 1st, 2023 - this has formally activated our timeline for deliverables.
 - The HRTC will need to review guidelines proposed by the state
- We are working with our compliance officer on the drafting and finalizing of RFP Scopes for review and input by Sub-Committees.
- Roles and responsibilities have been finalized, the subcommittees will review for revisions prior to sharing with the HRTC body. The formal governance structure document is currently in progress.
- CERF Kickoff in Sacramento for all Regions March 22-23

Partner Engagement/Stakeholder Mapping

- As of March 6th:
 - 199 organizations have officially onboarded (CERF Collective Partnership Agreement)
 - 328 organizations engaged
- Our goal is to engage a total of 500 stakeholders to ensure we have equitable representation during the process of nominating and seating our governance structure and releasing outreach RFPS.
- GIS Map Link: <https://laedc-iae.maps.arcgis.com/apps/instant/basic/index.html?appid=7dabb93d3e1f43bd8bfd68d288b67d02>

Partner Collaboration Sheet

In efforts to acquaint and encourage collaboration among our HRTC partners we have created a Partner Collaboration Sheet. The sheet displays all the partners who are fully onboarded. Please fill out the pink row (including primary contact information) that pertains to your organization and briefly summarize the work that your organization conducts.

- **Please do not edit columns F-M. If you would like to update your preferences on these columns, please do so through our Update Your Preferences Form: <https://app.smartsheet.com/b/form/875e3871425b47d49169d035fdb03b22>**

O/E Committee – Poll Activity, Jam Board Activity

The poll and jam board activity were conducted this month through our O/E Committee. They have asked to share the activity with the HRTC body to receive important feedback that will guide their work.

- The goal of these two activities is for the committee to explore the different and unique ways our partners engage with their constituents. To learn best practices that we might not all know, to help define and shape our Outreach RFPS and ensure we consider the various aspects of engagement.

- **Asking all HRTC Members to please participate and provide their feedback:**

- **Outreach & Engagement Tactics Poll:**

- <https://www.surveymonkey.com/r/STLT9ST>

- **Outreach & Engagement Tactics Jam Board:**

- https://jamboard.google.com/d/1tOrEkDs_uOuyuQ4iYr0V1V65KuU2iCdM4ZO_bSIsllo/edit?usp=sharing

Upcoming Meetings:

- Governance Committee – TBD
- Outreach & Engagement Committee – March 15, 3pm
 - [Registration Link](#)
- Biweekly HRTC Partners Meeting – March 24, 9 am
 - Zoom Link: <https://us02web.zoom.us/j/86583986066>

HRTC Partner Resources and Links Shared During Presentation:

[LA HRTC Partner Collaboration Sheet](#)

[Stakeholder GIS Map](#)

[Onboarding Form](#)

[Update Your Preferences](#)

[CERF FACT Sheet](#)

[CERF Email Recruitment Template](#)