

CERF LA HRTC Biweekly Partners Meeting Notes

March 24th, 2023

CERF Sacramento Kick- Off Event:

- As part of the Community Economic Resilience Fund (CERF) Program Phase I, California's 13 High Road Transition Collaboratives are now launching inclusive and equitable economic development planning processes charting their regions' respective economic futures. This week LAEDC and LA HRTC partners attended the CERF Kick-Off event at Sacramento City College.
- Sulma Hernandez with Slate Z shared her experiences as a participant in the event.
- [Event Summary Notes](#)

Grant Status & Activity Update:

- CCF executed the contract with the State on March 1, 2023
- Drafting and finalizing RFP Scopes for review and input by Sub-Committees
- Roles and responsibilities have been finalized and the formal governance structure document is in progress. Both items will be shared for review through the subcommittees and then revised to share with the HRTC body.

Grant Status & Activity Update:

May 1, 2023,

- Awardees must submit the Planning Phase Plan within the first two months of the Planning Phase (SFP Page 60) Includes:
 - The structure of the HRTCs, including the governance structure (roles only) (OE & Governance will need collaboration coupled with input from the HRTC). Final governance structure due within 90 days.
 - The plans with estimated expenses for the following: Convening the Collaboratives and an inclusive regional planning process and developing a comprehensive plan for the region's High Road transition. This includes a plan and timeline for conducting the analyses and developing the roadmap defined in this solicitation.

August 31, 2023

- Awardees must submit the regional summary report (SFP Page 12/60).
- The Regional Plan includes two parts:
 - Part 1 - Snapshot of socio-economic conditions (Research) in the region: mapping stakeholders, providing a regional summary, and conducting analyses.
 - Part 2 - Establish a forward-looking economic development and transition roadmap

CERF Project Modification Request Summary

- The CERF Team (EDD, GO-Biz, OPR) has reviewed our project proposal and identified required modifications to our project. As a recipient of the CERF Planning Grant, we are required to complete the items as requested.
- We will have 90 days from today – June 6, 2023 - to complete and submit the required documentation. Failure to complete the modifications by the requested timeline may result in an invoice being held.

Project Amendment	Action Requested
<input type="checkbox"/> Governance Structure	Clarify the method or process by which decisions will be approved by the Steering Committee (e.g. majority voting, supermajority voting, consensus, etc.)
<input type="checkbox"/> Partnership Agreement Letter	Resubmit complete versions, Page 23-24 of CERF Planning Phase SFP for requirements. The LA Regional Consortium letter is missing: <ul style="list-style-type: none"> • A contact person, their role, and email address or phone number • A signature from an authorized signatory representative of the entity
<input type="checkbox"/> Partnership Agreement Letter	Resubmit complete versions, Page 23-24 of CERF Planning Phase SFP for requirements. The Hub Cities Consortium letter is missing: <ul style="list-style-type: none"> • A signature from an authorized signatory representative of the entity.
<input type="checkbox"/> HRTC Table Building	If the HRTC has not finalized a process, explain how and when the HRTC will select one.

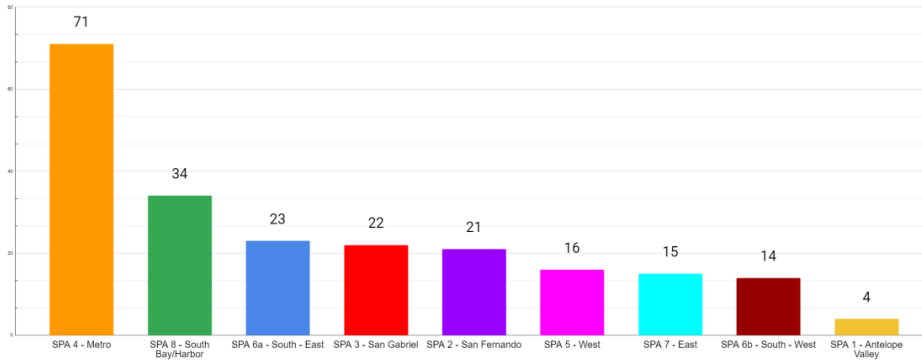
Project Amendment	Action Requested
<input type="checkbox"/> Outreach and Engagement Plan	Must add language to show accessibility so that community can access this information.
<input type="checkbox"/> Workplan	Update to reflect new dates: <ul style="list-style-type: none"> • Planning Phase Report – due 2 months after the contract execution date (May 1, 2023) • Regional Summary Part 1 – due August 31, 2023 • Regional Summary Part 2 – due June 30, 2024

Stakeholder Analysis

- As of 3/23

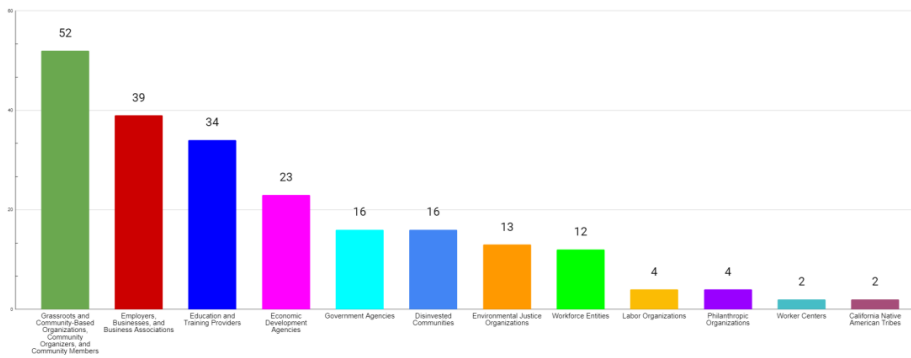
- 212- Number of Organizations Officially Onboarded (CERF collective partnership agreement submitted)
- 338- Total Number of Organizations Engaged
- [GIS Stakeholder Map](#)- Will be updated by our next partners meeting.

Geographic Breakdown of LA HRTC Members by SPA



Based on the location of each organization's headquarters as reported by each onboarded member

Number of Each Entity Type Within the LA HRTC



Based on the primary stakeholder category of each organization as reported by each onboarded member

• Stakeholder entity type refers to the entities the LA HRTC is mandated by the State to include balanced representation from for reporting purposes

LA HRTC Partner Collaboration

- In efforts to acquaint and encourage collaboration among our HRTC partners we have created a Partner Collaboration Sheet. The sheet displays all the partners who are fully onboarded.
- Please use the pink area of the form to describe what your organization does so your HRTC partners can begin thinking of ways to collaborate with you.
 - [Collaboration Form](#)

Upcoming Meetings:

The LA HRTC will be restructuring our meeting days and times for our Outreach & Engagement and Governance Sub-Committee meetings in efforts to increase accessibility and participation from all our community partners.

Both committees contribute to the decision making and direction of our collaborative. We encourage your attendance so please click the button below to help determine the best meeting times and dates for all

- [Meeting Poll](#)

** After the last week of March, meetings will be restructured to increase accessibility, based on the results from our poll above.*

- Research and Data Committee: **TBD**
- Governance Committee: **TBD**
- Outreach and Engagement Committee: **Wednesday, March 29th 3:00 - 4:00 PM**
 - [Zoom Registration Link](#)
- LA Biweekly HRTC Partners Call: **Friday, April 7th 9:00 - 10:00 AM**
 - [Zoom Link](#)