LA County CERF Engagement & Outreach Committee Meeting Notes 01/11

New Updates and Developments:

New information received from the state about next steps:

- CCF should receive the contract from the state this Friday 01/14 to review and sign. Once the contract is signed, billing, release of RFPs and contracting can begin.
- Hiring of CERF Convener roles:
    - Program Manager for Communications has been hired: Scarlet Peralta
    - Program Admin Assistant will be onboarded next week.
    - Program Manager for Outreach and Program Director will be onboarded in early February.
    - Research Analyst will be onboarded in Spring.
- Communication Toolkit is being developed, orientation and onboarding content, to be shared soon.
- Deadlines will be extended and adjusted. Once the contract is signed, updated deadlines will be communicated. The 45-day engagement period will begin once the contract is finalized.
- 100 signed partners, 282 engaged partners, shaping the HRTC and ensuring all engaged partners are filling out the form.
- RFPS will be released soon:
    - 3 research RFPS - asking any subject matter experts from HRTC who are **not** bidding on an RFP to please email cerf@laedc.org to review and make final suggestions prior to finalization. Seeking Subject matter experts to participate in selection committee: looking for 5 members.
        - SOW 1:Regional Summary, Labor Market Analysis, and SWOT Analysis
        - SOW 2:Industry Cluster and SWOT Analysis
        - SOW 3:Climate and Environmental Impact and Public Health Analysis
    - HUB Lead RFPS: requesting input from those who will not be applying, please email cerf@laedc.org.

Lived experience data and process

- Seeking thoughts on funding for lived experience data mapping. Lived experience data can potentially be included in the 3rd research RFP.
- What is the definition for Lived Experience and Data?

Governance Structure

- How will racial representation be insured in the governance structure seats? Looking for feedback from HTRC on what overlay can be implemented.
- The governance structure is not finalized, currently working through the structure, and no assignments have taken place.

Action Items:

- Conduct a separate session on outreach proposals for new partners and a refresher for everyone to understand how funding will be allocated.
- Share the previous version of the steering committee structure, so members can provide feedback and ensure equity regarding the number of seats as changes have been made.