

ECONOMIC RESEARCH ASSISTANT INTERNSHIP (Unpaid)
Los Angeles County Economic Development Corporation

Program Description:	LAEDC's vision is a reimagined Los Angeles regional economy-equitable, sustainable, inclusive and resilient-that provides a healthy and high standard of living for all. We pursue this vision via highly collaborative economic development leadership, objective economic research and analysis, strategic assistance to business, education and government , and targeted public policy. Approaching 40 years of service to LA County's residents, LAEDC was established in 1981 as a 501c3 non-profit, public benefit organization. As the Los Angeles region's most respected economic research organization, the mission of LAEDC's Institute for Applied Economics is to provide unparalleled economic and policy analysis expertise to our clients and the broader public, to inform decision makers and expand awareness of our rapidly changing economy. The Institute is offering an internship for a student or students to gain training and further education in regional economic and policy analysis.
Culture of Inclusion:	LAEDC is committed to cultivating and preserving a culture of inclusion and connectedness. We are able to grow and thrive with a diverse team of employees. The collective sum of the individual differences , life experiences, knowledge, innovation, self expression, and talent that our employees invest in their work represents our culture. We are proud to be an equal opportunity workplace and an affirmative action employer. In recruiting for our team, we are committed to equal employment opportunity and we welcome the unique contributions that you can bring to the organization.
Reports to:	Director, Institute for Applied Economics
Training and Responsibilities:	<p>The primary role of the intern(s) will be to assist members of the Institute with (1) data retrieval and compilation from multiple sources; (2) presentation of findings; (3) developing final documentation and presentation materials; and (4) in-depth research into new data sources and/or policy issues, as needed.</p> <p>The intern will gain a working knowledge of data and research methods used in regional analysis, will be introduced to economic impact analysis, and will be exposed to a wide variety of regional economic and policy issues. The intern(s) will be able to participate in discussions of topics of local and regional interest and will be exposed to the breadth of this leading economic development organization.</p>
Experience and Qualifications:	<ul style="list-style-type: none">• Enrollment in a Master's degree program in Economics or Statistics preferred; excellent candidates in undergraduate degree programs in Economics will be considered• Computer skills: Microsoft Office suite (especially excel), familiarity with R or other statistical software preferred. Experience with GIS software a plus.• Excellent English communication & writing skills• Able to work comfortably in a multi-task environment

This is an internship position for training and educational purposes in support of currently enrolled students. The chosen candidate(s) will be asked to provide a signed (original) letter from their college/university confirming the student(s)'s status and program.

Please send cover letter and resume to Shannon.sedgwick@laedc.org with "Internship" in subject line. Due to the volume of resumes received, not all applicants may receive a response. Thank you for your interest.

Resume and cover letter due Friday, November 26th to email above.