



LOS ANGELES COUNTY
ECONOMIC DEVELOPMENT CORPORATION

Advancing Opportunity and Prosperity for All

LAEDC INTERNSHIP

Advanced Transportation Available Fall 2017

The LA County Economic Development Corp (LAEDC) is a public-benefit, non-profit. We work to raise standards of living for our region's residents by increasing economic opportunity, and by fostering growth of our key industries and the jobs they create. We achieve this through objective economic research and analysis, strategic assistance to government and business, and targeted public policy. Our efforts are guided and supported by the expertise and counsel of our business, government and education members and partners. Learn more at www.LAEDC.org

Advanced Transportation Intern:

The LAEDC will provide training for an Intern in a program of project-based practical learning. This internship is an opportunity to improve research and project coordination skills in a professional setting, gain knowledge about companies and supply chain issues, and contribute to regional Advanced Transportation industry growth. The intern will work closely with the Director for Strategic Initiative in Advanced Transportation. The internship also provides the opportunity to interact with Advanced Transportation companies. Additionally, the intern will learn how economic development and public policy works and gain experience at a non-profit, public-benefit organization. The program would involve approximately 20 hours per week, over a period of approximately 6+ months, at LAEDC's office in downtown L.A.

Assignment:

Interns will be trained in Advanced Transportation cluster activities that include: collecting data and developing a comprehensive supply chain profile covering multiple NAICS codes. Additionally, interns will learn how to research and provide program support for a leading non-profit agency. Interns will also learn about interesting elements of public policy, economic research, and have an opportunity to learn about economic stewardship of the region.

Qualifications:

- Enrolled in an undergraduate or graduate program
- Strong research and writing abilities
- Experience in Microsoft Office 2007—Outlook, PowerPoint, Word & Excel
- Ability to balance multiple projects and meet deadlines
- Interest in the field of economic development

Required Documents:

- Cover Letter
- Resume
- Signed (original) letter from college/university confirming the student enrolled status and program.

Optional letter of recommendation from your school's faculty is recommended. This is an unpaid internship that is only available to currently enrolled students, and transportation reimbursement is available with limits. To begin the process, please send a cover letter and resume to Judy Kruger, Director of Strategic Initiatives at Judy.kruger@laedc.org.